



CHATFIELD WATERSHED AUTHORITY

Board Meeting Minutes December 9, 2009

MEMBER
ATTENDEES:

David Van Dellen (Castle Rock)
Andy Hough (Douglas County)
Steve Miller (HRLETF)
Kristi Livedalen (Dominion,)
Ronda Sandquist (Jackson Creek)
Martha Hahn (Plum Creek, Castle
Pines)
Larry Moore (Roxborough)

Ed Kinerk (Sacred Heart)
Bob Deeds (Littleton)
Diana Miller (Perry Park and
Louviers)
Kevin Urie (Denver Water)
Robert Estes (Sedalia)

OTHER ATTENDEES:

Amy Conklin (CWA Management Team)
Julie Vlier (CWA Management Team)
Craig Wolf (GEI)

Call to Order:

The meeting was called to order at 2:00 p.m. by Martha Hahn, at the request of the Management Team since both the Co-chairs were absent. It was determined that there was a quorum.

Items Requiring Board Action:

- A. Approval of November 12, 2009 Meeting Summary** – Kevin Urie moved and Ed Kinerk seconded approval of the meeting summary. The vote to approve was unanimous. Ronda Sandquist commented that the commitment letter from the Authority for the 319 Grant needs to include language that funding from the Authority is conditional upon funding. After the grant is awarded another commitment letter will be required. The Management Team should be sure that letter contains the appropriate language.
- B. Approval of Invoices and Payments** — Ronda Sandquist moved and Larry Moore seconded that the invoices be paid as presented. The vote was unanimous. The invoices paid included an invoice from GEI for \$2,755.50, for a past due report. The Board requested that the report be sent out electronically to all members and in January the Board would decide if they wanted the report posted on the web page.
- C. Election of 2010 Officers** – Paul Grundemann had graciously agreed to serve a second year as co-chair of the Board. Larry Moore moved and Ronda Sandquist seconded a motion to nominate Kevin Urie as the other co-chair serving with Paul Grundemann. The vote was unanimous. David Van Dellen graciously agreed to continue serving as co-chair of the TRC. The Board discussed the need for a TRC Co-chair but decided to address that issue at a later time.

D. Scopes of Work – At the November meeting, three (3) Scopes of Work were presented for proposed services in 2010. Ronda Sandquist and Larry Moore discussed the difficulties they had in tracking the Scopes of Work with the budget files as presented. They requested that the budget materials be revised to more closely track with the Scopes of Work, specifically identifying what amounts would be paid to which contractors under the different tasks identified. Ronda Sandquist moved and Larry Moore seconded a motion to authorize payment to Tetra Tech of up to \$8,000 for work conducted in January 2010.

Ronda Sandquist requested that Hughes & Stuart prepare a Scope of Work for continuing to provide public relations services by preparing three (3) articles for release to the press, including articles about the sustainable funding effort and receipt of any 319 grants. A Scope of Work is also required for Hughes & Stuart to continue to provide website management services.

Amy Conklin requested that the Board provide feedback on the Agenda for the Chatfield Summit as it is important to send out a 'Save the Date' message and identify people we need to make presentations so they commit to participating. Ronda Sandquist suggested the Agenda be revised to start with an introduction to the watershed including a brief history of regulatory requirements, funding sources, challenges and issues with water quality, followed by a morning panel discussion of water quality strategies and projects being implemented or planned in the watershed and opportunities to leverage projects to form stronger water quality partnerships that promote water quality projects in the Chatfield watershed. Suggested panelists could include:

- Denver Botanic Gardens
- CWCB
- NRCS
- Denver Water
- The Greenway Foundation

Suggestions for the Keynote Speaker include: Anne Castle, recently appointed Assistant Secretary of the Interior for Water and Science; Terrance Carroll, Speaker of the Colorado House of Representatives; or, as proposed by the Management Team pursuant to a member suggestion, Tom Wiens, congressional candidate and former State Senator.

The Keynote Speaker should be identified in January to confirm availability. The speaker's topic could relate to funding of water quality protection efforts, or other similar big picture water quality/funding draw for the public.

The afternoon session was suggested as interactive breakout groups by either table or topic. One idea is to identify areas of potential interest, such as; low impact development, conservation easements, opportunities for private land owners to protect water quality, water quality impacts from animal operations, and protecting drinking water supplies. The participants could then join the topic area that interested them. Another idea would be to have people divided into the groups at their tables and develop a list of priorities for protecting water quality in the basin, with reports back to the broad group in the afternoon. Amy Conklin will work with Hughes & Stuart to revise the Agenda and bring it back to the Board in January.

Regarding the Emergency Response Plan effort proposed in the scope of work, Martha Hahn shared that Tim Friday had expressed some concerns about the task and that Douglas County had already completed this task and there was no need for the Authority to duplicate the effort. The Management Team explained that the concept behind the Emergency Response Plan task was that it was more of an inventory of what response equipment was available and what to do and who to call in the event of a certain type of emergency that impacted water quality. The idea is that the Authority be in charge of knowing what response is available and appropriate in the event of an emergency that had an impact to water quality. Andy Hough committed to determining what types of resources Douglas County had already compiled. Kevin Urie committed to determining the types of resources Denver Water had compiled. Amy Conklin will revise the Scope of Work to reflect a phased approach to the effort.

- E. Monitoring Activities** – The Management Team recommended that duplicate samples for monitoring the watershed and the reservoir were no longer needed. The amount and quality of the information gathered allowed appropriate quantification of the variation in the data injected by switching laboratories from GEI to Denver Water. The Management Team again expressed its appreciation to Denver Water for donating monitoring services as an in-kind service and their confidence in the high quality results from the lab. Larry Moore moved and Diana Miller seconded a motion to discontinue duplicate samples and use Denver Water data for determining compliance with Regulation #73. The vote was unanimous with Kevin Urie abstaining.

The Board also discussed the issue of collecting water quality data in Massey Draw. The Manager was directed to meet with PCWA and Centennial and determine where samples should be collected to better measure the effects of the project on water quality. Any changes in sampling locations should be reported to the Board to document future differences in data.

- F. Confirmation of the Phosphorus Trade between Dominion/Roxborough and Sacred Heart** – Ronda Sandquist reported that the phosphorus trade between the two members had been completed. Sacred Heart is acquiring 15 pounds per year for 5 years with 1 year renewals. If any reduction is made to the Dominion/Roxborough wasteload allocation, the trade agreement would be revisited. According to the Authority Trade Guidelines, this is a point source to point source trade. The Authority needs to review the application and approve the change. Martha Hahn moved and Kevin Urie seconded a motion to approve the trade pending receipt of the trade application. The vote was unanimous with Larry Moore and Kristi Livedalen abstaining.

Staff and Authority Updates

Update on Regulatory Activities – There were no issues requiring an update.

Monitoring Report or Updates of Monitoring Activities – The Management Team reported that the results for the growing season have been compiled, with the exception of one chlorophyll measurement. The total phosphorus average for the growing season is 18 ug/l; the chlorophyll average is 6 ug/L. The newly adopted phosphorus standard is 30 ug/L; the chlorophyll standard is 10 ug/L.

Updates on Massey Draw Sampling – The issue was discussed earlier in the meeting. The TRC will evaluate suggested changes to the sampling locations in Massey Draw.

Updates from Agency Staff – Andy Hough reported that Douglas County is considering producing a series of videos on water quality for the county’s TV station, DC8. The Board brainstormed some topics for the videos that may include: animal management; wetlands protection; the role of the homeowner in protecting water quality, or a video prepared in similar fashion as what was developed for Douglas County regarding stormwater quality in the Cherry Creek basin (with an interview that was set at the Reservoir and tied to the regulatory requirements). Andy Hough stated that at some point further along in the process a letter of support detailing our requests for video topics may be helpful.

Management Team’s Report – There were no questions for the Management Team about their report in the packet.

Meeting Schedule – The first Authority Board meeting in 2010 is scheduled for **Wednesday, January 27**. The next **TRC meeting/ Budget Subcommittee** is scheduled for **Thursday, January 14**, 2:00 p.m., at PCWA.

Other:

Amy Conklin prepared a draft schedule for meetings in 2010 that would be posted to the web page as draft and included in the January meeting packet for Board action.

Amy Conklin reported that the article on World Water Monitoring Day was carried in both the Lakewood and Littleton editions of Your Hub.

Adjournment – The meeting was adjourned by acclimation at 4:30 p.m.