



## CHATFIELD WATERSHED AUTHORITY

### Board Meeting Minutes August 25, 2010

**MEMBER  
ATTENDEES:**

Tim Friday (Castle Rock)  
David Van Dellen (Castle Rock)  
Andy Hough (Douglas County)  
Joe Fowler (Douglas County)  
Kevin Urie (Denver Water)  
Lissa Oelkers (Plum Creek WWA,  
Castle Pines)  
Larry Moore (Roxborough WSD)  
Bob Deeds (Littleton)

Martha Hahn (Plum Creek WWA,  
Castle Pines)  
Ronda Sandquist (Dominion WSD)  
Kristi Livedalen (Roxborough WSD)  
Tim Grotheer (Centennial WSD)  
Steve Miller (Law Enforcement  
Foundation)  
Matt Krimmer (Town of Larkspur)  
Diana Miller (Perry Park WSD and  
Louviers WSD)

**OTHER ATTENDEES:** Julie Vlier (CWA Management Team)  
Karl Mark (CWA Management Team)

**Call to Order:**

The meeting was called to order at 2:00 p.m. by Kevin Urie.

**Items Requiring Board Action:**

- A. Approval of July 28<sup>th</sup>, 2010 Meeting Summary** – The Board approved the meeting summary, as moved by Larry Moore and seconded by Bob Deeds. The vote was unanimous.
- B. Financials** – Treasurer Lissa Oelkers summarized the July 2010 Bank Statement & Financial Report, including 2010 membership dues collections. There was some discussion on the overall public outreach line item showing around \$600 over budget and moving money around to zero it out. Larry Moore suggested it be left alone so necessary adjustments can be made to the 2011 budget. Larry Moore moved and Diana Miller seconded a motion to approve the financials as presented. The vote was unanimous.
- C. Approval of July 2010 Invoices** – Julie Vlier informed the group that Tetra Tech is very aware of the budget and the Authority will not be invoiced for more. Larry Moore suggested taking a meeting furlough to help minimize the management expenses. This was further discussed later in the Board Meeting and approved. Ronda Sandquist moved and Larry Moore seconded approval of invoice. The vote was unanimous.
- D. TRC Recommendations to the Board** – The TRC presented numerous recommendations to the Board, some which included a request for reallocation of budget 2010 line items for “Project Implementation”. For the recommendations that were

approved, the current "Project Implementation" budget line item of \$15,500 will be re-allocated for Tetra Tech to sufficiently fund the work recommended below totaling \$11,000 as well as to become a member of the Colorado Nutrient Coalition with dues of \$1,000 to effectively participate and be represented in nutrient criteria discussions as summarized below.

- a. **Nutrient Criteria** – David Van Dellen presented the TRC recommendation that the Authority join the Colorado Nutrients Coalition totaling \$1,000 (from Contingency line item) coupled with 2010 Authority Manager representation and analysis of nutrient issues to the CNC and Authority members, regarding the various considerations totaling \$4,500 (from Project Implementation line item). The Board discussed the necessity of having the Authority join the CNC if there are already members of the Authority that are also members of the CNC versus the value for the Authority to have a voice in the process. The consensus of the group was for the Authority to become a member of the CNC for \$1,000. The group also decided to hold off on the additional support of \$4,500 for Tetra Tech's services until more information is available on the level of support needed. Authority board members Martha Hahn and Tim Grotheer will be the Authority representatives at the CNC and provide updates to the Board. Larry Moore moved and Andy Hough seconded to join the CNC. The vote was unanimous.
- b. **Chatfield Summit Project Initiatives and Next Steps** - The TRC recommended to the Board to reallocate a portion of the "Project Implementation" budget line item in 2010, approximately \$8,000, to specifically allow Authority Management to provide grant and technical support for these initiatives to move forward. Julie pointed out that timing is critical to keep the momentum going from the Summit and to keep potential partners engaged. Larry Moore agreed that we spend time and money on the Summit and if we don't follow-up on potential projects that all that time and money will be wasted. The Board discussed possible funding sources including the Healthy Streams Fund and potential projects that wouldn't cost any money. David Van Dellen brought up the point that we have great momentum on the watershed plan and that this is a priority year for watershed plans/grants. If we have a potential of getting it approved we should pursue it because approval opens up the door of getting additional grants from 319. The Board also discussed the necessity to put together a timeline for the different available grants to strategize which ones are pursued. The management agreed to put that timeline together. Larry Moore moved to approve task D(b) and D(c). Andy Hough seconded the motion. The vote was unanimous.
- c. **Section 319, Chatfield Watershed Grant 2010 Submittal** – The TRC recommended Authority submittal of a 319 grant application for the Chatfield Watershed Plan slated for submittal mid-December 2010. The TRC also recommended re-allocation of the "Project Implementation" budget item to include approximately \$3,000 to refine and develop the grant proposal. As stated above, Larry Moore moved to approve task D(b) and D(c), with Tim Grotheer seconding the motion. The vote was unanimous.
- d. **Invitation for Chatfield Reallocation Group to Authority Board Meeting on September 22nd** – Julie informed the group that the EIS is due out soon and that now is the ideal time to invite the Chatfield Reallocation group to our upcoming

Board meeting or to attend a Reallocation Group meeting to discuss the Authority, share ideas and describe water quality projects and opportunities. The purpose of this invitation is to follow up on the summit and to help them see the complementary merit of water quality in the watershed. Discussions of possible projects might provoke and illicit their funding support in our projects. Larry Moore suggested that we attend one of their meetings on either September 8<sup>th</sup> or September 15<sup>th</sup> and volunteered to ask them if we could be on their agenda for approximately 15 minutes to present to them. Tim Grotheer moved approval, seconded by Larry Moore. The vote was unanimous.

### **3:30 p.m. Informational Items**

- A. Overview of Draft 2011 Authority Budget** – The Budget Subcommittee met on August 19, 2010 to discuss the 2011 budget and budget priorities. David Van Dellen, Budget Subcommittee Chairman, provided an overview of the budget and proposed work identified in 2011 from the following consultants; TWS Financial, Hughes and Stuart, GEI Consultants, and Tetra Tech. The Board was very appreciative of the preparation to provide the 2011 budget this early and generally agreed that the budget reflected the direction they see the authority going. Ronda Sandquist pointed out some discrepancies in the Public Outreach line item. The numbers did not match up in all locations. The management team agreed to take a look at it and adjust as necessary. It was suggested that the monies that come from any new members go toward the legal reserve. The group agreed to look at the budget and contact David Van Dellen, Lisa Oelkers, or Julie Vlier with any suggestions or comments and take another look at it at the next board meeting.
- B. Water Quality Update** – Julie provided an update on the sampling that was completed by Denver Water in July, 2010. Graphical representations of the data were provided in the packet. A change was noted that the Chatfield Reservoir data should be removed from the Temperature chart.
- C. Letter to Governor Regarding DRCOG Water Quality Planning Responsibilities** – The Authority submitted a letter to Governor Ritter on August 4, 2010 recommending de-designation starting December 31, 2010. The letter was included in the packet. The Authority hasn't heard anything back yet. Douglas County and Cherry Creek sent a letter as well.
- D. 2011 Member Dues Packet for New Members** – The Board approved 2011 Dues, along with solicitation for new members at its July 28, 2010 Board Meeting. At the request of the Board, the Manager drafted a "New Member Packet" (included in packet), highlighting the dues membership structure and the value the Authority provides to its members, promoting watershed health and water quality. A suggestion was made to include the current range of dues the Authority has and state what the potential member's dues would be to show them they are relatively low. The Board will circulate a list of the new members and try to get a sense of who knows who and the best way to approach each new member. Each letter will be tailored to the specific entity being pursued. Each board member is encouraged to schedule some meetings in the next month with potential new members.
- E. Barr Milton Watershed Association TMDL** – There was not a lot to report. Kristi Livedalen had a meeting with the EPA in which they sounded hesitant of going forward with presenting their plan to the stakeholders. The EPA was requesting more information on the science

behind the reasoning. Martha Hahn informed the group that they are planning on using in-lake treatments as well which is a good thing. They have Chatfield Reservoir lumped into the background – but still at a 75% reduction. The group will be informed as more information comes to light.

**F. Authority Member Updates** – David Van Dellen informed the group that the Town of Castle Rock was audited as an MS4 by the State. Bob Deeds said Littleton had an audit as well. The group was informed that the Cherry Creek Stewardship Partners meeting is on November 4<sup>th</sup>.

**G. Management Team Update** – The Manager provided ongoing management activities for the Authority. A summary of activities over the past month was included in the meeting packet. Upcoming meetings and conferences are as follows:

1. **September 22, 2010, Chatfield Watershed Authority Board Meeting, 2:00 – 4:00 pm, PCWA.** – Several members of the Authority were not going to be able to attend the September meeting. Larry Moore moved and Tim Friday seconded to cancel the September Board Meeting and to wait to meet in October.
2. **October 4-7, 2010, Colorado Watershed Assembly Annual Conference, Vail Cascade Resort**
3. **November 3, 2010, CoWARN ICS/NIMS Refresher and CoWARN Bootcamp Workshop, at CDPHE office; No Cost to Attend! Registration at [http://www.regonline.com/cowarn\\_bootcamp\\_course\\_denver](http://www.regonline.com/cowarn_bootcamp_course_denver)**

The meeting was adjourned at 4:00 pm by acclimation.